

Workflow Recommendations—QuitWorks Referrals

1. Use customized forms to minimize the data you need to record for each referral.
2. Divide responsibility to decrease burden on clinicians and improve efficiency:
 - MA/RN asks patient about nicotine use and documents
 - Physician advises patient to quit and assesses readiness/willingness to engage in cessation therapy
 - Patient signs QuitWorks referral form
 - Support staff or front office staff fax referral to QuitWorks
3. Clinician recommends/prescribes Nicotine Replacement Therapy or cessation medication as appropriate.
4. Determine the process for receiving patient status reports from QuitWorks. Typically, records/front office staff can deal with feedback reports the same way you receive reports from other specialists.
 - Document in patient chart
 - If using an electronic health record (EHR), satisfy any appropriate discrete data fields
5. Monitor readiness level and quit status at each visit and through feedback reports from QuitWorks-RI.
6. If patient relapses, re-evaluate and re-refer to QuitWorks-RI when appropriate.